



**OPEN REPORT
COMMUNITY AND ENVIRONMENT COMMITTEE**

Community and Environment Committee – 30 July 2024

**CAPITAL BIDS FOR INCLUSION INTO THE CAPITAL PROGRAMME 2024/25
TO 2028/29**

Report of the Director of Community and Environmental Services

Report Author and Contact Details

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Wards Affected

District wide

Report Summary

This report seeks the Committee's approval for 2 new bids for capital projects to be referred to Council for inclusion in the District Council's Capital Programme.

Recommendation

That the 2 proposed Capital Bids for years 2024/25 to 2028/29, summarised in the report below and detailed in Appendix 1, be approved by this Committee and recommended to Council for inclusion in the capital programme.

List of Appendices

Appendix 1 Proposed New Bids

Background Papers

None

Consideration of report by Council or other committee

Council – 26th September 2024

Council Approval Required

Yes

Exempt from Press or Public

No

Capital Bids for Inclusion into the Capital Programme 2024/25 to 2029/30

1. Background

- 1.1 The Council's Financial Regulations specify that new bids for inclusion in the capital programme should be presented to the relevant policy committee for approval, prior to being recommended for approval to Council.

2. Key Issues

- 2.1 Two new bids have been put forward for Members' consideration and are set out in the table below. As required by financial regulations, a full business case has been completed for each proposed capital project.
- 2.2 Business cases for the proposed capital projects have been assessed firstly by the Capital Programme Working Group, who scored the new bids prior to making recommendations to the Corporate Leadership Team. The Corporate Leadership Team has considered the projects for inclusion in the capital programme, considering the Council's priorities, availability of funding etc.

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3. Options Considered and Recommended Proposal

3.1 The Table below summarises the new bids that have been proposed for inclusion in the revised Capital Programme that will be presented to Council on 26 September. The proposed projects can be financed from the Council's capital reserves and do not incur any external borrowing. Further details of each project are set out in Appendix 1.

Ranked	Scheme	Score	Funding Stream	2024-25 (£)	2025-26 (£)	2026-27 (£)	2027-28 (£)	2028-29 (£)	Total £
1	Five Year Car Park Improvement Plan	66	Capital Receipts	155,000	175,000	70,000	70,000	100,000	570,000
2	Bakewell Cemetery Extension	51	Capital Receipts	115,000	100,000	-	-	-	215,000
	Total			270,000	275,000	70,000	70,000	100,000	785,000

4. Consultation

- 4.1 All Bids have been discussed with the Capital Programme Working Group and scored against a set criteria (scoring matrix). The scoring looks at areas such as Complaints, whether the project is grant/106 funded, income generating etc. The matrix does need to be reviewed and adapted to be more focussed on matters such as climate change etc.

5. Timetable for Implementation

- 5.1 Bids that are approved by this Committee will be included in the proposed Capital Programme that will be presented to full Council on 28th September 2024.
- 5.2 If approved by Council, officers will have the authority to incur expenditure within project budgets.

6. Policy Implications

- 6.1 Capital investment in the Council's assets is necessary to continue to provide effective services and to deliver the Council's Corporate Plan and priorities. The Council's Capital Programme takes into account all the priorities and targets within the Corporate Plan and these are identified in the Capital Strategy. The Proposed Capital Programme will assist in delivering Council services that are important to residents' well-being and the Dales economy.

7. Financial and Resource Implications

- 7.1 While rising inflation presents a high financial risk to the overall capital programme, this report seeks to set accurate budgets for these new projects based upon previous tendering experience. Some of the larger projects include contingencies for price increases. Even with these measures in place, the risk of overspend cannot be eliminated and therefore the risk is assessed as 'medium'.
- 7.2 As explained in the report, sufficient resources are available to finance these proposed new bids for inclusion in the capital programme. However, Council will need to assess the overall affordability of the capital programme, considering potential future liabilities and sources of funding.
- 7.3 Staffing requirements and availability have been considered as part of the business cases and by the Corporate Leadership Team, as part of the process for new bids.

8. Legal Advice and Implications

- 8.1 As stated above this report seeks the Committee's approval for 5 new bids for capital projects to be referred to Council for inclusion in the District Council's Capital Programme.

8.2 There is one recommended decision relating to the 2 proposed Capital Bids for years 2024/25 – 2028/29.

8.3 The legal risk associated with taking the recommended decision has been assessed as low.

9. Equalities Implications

9.1 Equality implications will be assessed for each project as more detailed planning takes place.

10. Climate Change Implications

10.1 The climate change implications of each of the bids has been assessed as part of the preparation of the business case. Some of the benefits in terms of the climate are detailed in Appendix 1.

11. Risk Management

11.1 Financial and legal risks have been assessed above.

11.2 Each project business case includes a risk assessment. The risks vary depending on the particular project but common risks and mitigations include:

- Cost Inflation. Mitigation measures include inflation allowances and contingencies within the estimated project cost.
- Delays on site due to adverse weather conditions and delayed deliveries. Mitigation measures include undertaking the works outside of peak times to minimise the impact on the service.
- Delays due to staff resources/competing priorities. This risk is mitigated by good project planning and inclusion within action plans and scheduled workloads.
- Complaints, Bad Publicity etc. Publicity by appropriate notices and use of the website and social media will be used to update the public on the project and timescales.

Report Authorisation

Approvals obtained from Statutory Officers:-

	Named Officer	Date
Director of Resources for Chief Executive	Karen Henriksen	22/07/2024
Financial Services Manager	Gemma Hadfield	18/07/24
Monitoring Officer (or Legal Services Manager)	Helen Mitchell	22/07/2024