



FORWARD PLAN OF DECISIONS

This is formal notice of Decisions due to be taken by the full Council and its committees and of those parts of those reports identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

This forward plan does not cover the determination of planning applications or licensing applications or appeals.

Contact Information:

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What is the Forward Plan?

The Forward Plan contains all decisions the Council expects to take over the next three months at meetings of the full Council or policy committees. It will be refreshed monthly and will give at least 28 days' notice of decisions and, if applicable, the intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual decisions and draws to your attention any relevant constitution process.

What does the Forward Plan tell me?

The plan gives information about:

- what decisions are to be made in the next three months
- the matter in respect of which the decision is to be made
- which committee will make the decisions
- when those decisions are likely to be made
- what documents will be considered
- who you can contact for further information

Who takes Decisions?

Under the Authority's Constitution, decisions in respect of new strategies or policies are taken by the Council, along with significant amendments proposed to existing strategies and policies. The implementation of policies and strategies and associated decisions are matters for the Council's policy committees. You can find details of when meetings are scheduled to take place through the Calendar of Meetings on the Council's [website](#).

Forward Plan of Decisions - November 2024 to February 2025
FOR THE PERIOD 1 NOVEMBER 2024 TO 28 FEBRUARY 2025

Community & Environment Committee – 21 November 2024			
Car Park Review – Phase One	To consider the car parking charges for all car parks across the District.	On Track for Consideration	Ashley Watts, Director of Community and Environmental Services 01629 761376 or ashley.watts@derbyshiredales.gov.uk
Empty Homes	To consider new measures to tackle empty homes	On Track for consideration	Rob Cogings, Director of Housing 01629 761354 or Robert.cogings@derbyshiredales.gov.uk Jeremy Mason, Housing Enabling & Development Manager 01629 761256 jeremy.mason@derbyshiredales.gov.uk
Planning application validation checklist	To agree an updated validation checklist for planning applications for consultation	On Track for Consideration	Shaun Robson, Interim Development Manager 01629 761331 shaun.robson@derbyshiredales.gov.uk
Peak District National Park Local Plan	To consider a response to the Issues and Options Regulation 18 Consultation	Consultation commences 7 th October to 29 th November. Extent of consultation will determine	Mike Hase, Planning Policy Manager 01629 761251 mike.hase@derbyshiredales.gov.uk
Permanent Gypsy and Traveller Site Identification – Next steps	To consider the next steps in the identification of a permanent Gypsy and Traveller Site in response to the ARK report Phase Two	On Track for Consideration	Rob Cogings, Director of Housing 01629 761354 or Robert.cogings@derbyshiredales.gov.uk
Council – 28 November 2024			
Quarter 2 Revenue Budget monitoring for the financial year 2024/25	To provide an update on actual spending / income against the Council's revenue budget and Medium Term Financial Plan based on quarter 2 of the financial year 2024/25.	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or karen.henriksen@derbyshiredales.gov.uk Gemma Hadfield, Financial Services Manager 01629 761281 or gemma.hadfield@derbyshiredales.gov.uk
Capital Programme Update	To consider spending to 30 September against the approved capital programme for 2024/25 and revisions required to the programme. To monitor prudential indicators against the strategy. To consider recommendations of the Policy Committees in respect of new projects to be included in the updated Capital Programme. To approve an updated capital	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or karen.henriksen@derbyshiredales.gov.uk Rachael Ayre, Principal Accountant, 01629 761213 or rachael.ayre@derbyshiredales.gov.uk

	programme and financing for the financial years 2024/25 to 2028/29		
Gambling Act 2005 Statement of Principles	To approved updated Statement of Principles following consultation endorsed by the Licensing and Appeals Committee. The Gambling Commission requires approval of the Statement to be undertaken by Full Council	On Track for Consideration	Grace Dowson, Licensing Manager grace.dowson@derbyshiredales.gov.uk
Equality Plan Outturn 2023/24 Equality Objectives and Plan 2024-26	To consider the 2023-24 outturn against the 2022-24 Equality Plan and to agree new Equality Objectives and Plan for 2024-26	On Track for Consideration	Claire Allen, Corporate Policy Officer 01629 761240 or claire.allen@derbyshiredales.gov.uk
Consultation and Engagement Plan Outturn 2022/24 Consultation and Engagement Plan 2024-26	To consider the outturn against the 2022-24 Consultation and Engagement Plan and to agree the new Consultation and Engagement Plan for 2024-26	On Track for Consideration	Claire Allen, Corporate Policy Officer 01629 761240 or claire.allen@derbyshiredales.gov.uk
Matlock Locality Review – Outline Business Case	To consider the District Council's corporate response to the Outline Business Case for the Matlock Locality Review	On Track for Consideration	Paul Wilson, Chief Executive 01629 761125 or paul.wilson@derbyshiredales.gov.uk
Governance & Resources Committee – 05 December 2024			
Council Tax Support Fraud Prosecution Policy	To consider an updated policy that deals with offences relating to fraud associated with Council Tax Support	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or karen.henriksen@derbyshiredales.gov.uk
Debt Recovery Policy	To consider an updated policy that sets out the approach that will be taken to the collection of debts due to the Council.	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or karen.henriksen@derbyshiredales.gov.uk
Internal Audit Progress Report 2024/25	To consider progress against the internal audit plan for the financial year 2024/25. The report includes a summary of internal audit reports issued since the last report to this committee.	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or karen.henriksen@derbyshiredales.gov.uk
Fees and charges for the financial year 2025/26	To seek approval for proposed fees and charges for the financial year 2025/26	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or karen.henriksen@derbyshiredales.gov.uk
Treasury Management Mid-Year Review for the financial year 2024/25	This report summarises treasury management activities for the first six months of the financial year 2024/25 and seeks approval for the	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or karen.henriksen@derbyshiredales.gov.uk

	Treasury Management Mid-Year report for that period.		
Complaints Annual Report 2022/23	To provide information on formal complaints made under the District Council's Complaints Procedures; those referred to the Local Government Ombudsman and against individual elected member behaviour at town, parish and District council level	On Track for Consideration	Barbara Beardwell, Interim Director of Corporate and Customer Services 01629 761 281 Barbara.beardwell@derbyshiredales.gov.uk
Licensing & Appeals Committee – 19 December 2024			
House to house and Street collections policy	To approve updates to the house to house and street collections policy	On Track for Consideration	Grace Dowson, Licensing Manager grace.dowson@derbyshiredales.gov.uk
Appeal(s) against decisions to reject applications for discretionary council tax discounts	For the committee to determine whether or not to uphold the officer decision to reject application(s) for discretionary council tax discounts	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or karen.henriksen@derbyshiredales.gov.uk
Sitting out licences	To consider an updated policy for sitting out licences	On Track for Consideration	Mike Galsworthy, Estates Manager Giles Dann, Regeneration and Place Manager Grace Dowson, Licensing Manager
Community & Environment Committee – 16 January 2025			
Car Park Review – Phase One	To consider the car parking charges for all car parks across the District	On Track for Consideration ,	Ashley Watts, Director of Community and Environmental Services 01629 761376 or ashley.watts@derbyshiredales.gov.uk
Planning Enforcement Charter	To adopt an updated Planning Enforcement Charter	On Track for Consideration	Shaun Robson, Interim Development Manager 01629 761331 shaun.robson@derbyshiredales.gov.uk
Planning application validation checklist	To adopt an updated validation checklist for planning applications	On Track for Consideration	Shaun Robson, Interim Development Manager 01629 761331 shaun.robson@derbyshiredales.gov.uk
Public Conveniences Review	To consider the reopening and increased awareness of public toilets across the district	On Track for Consideration	Ashley Watts, Director of Community and Environmental Services 01629 761376 or ashley.watts@derbyshiredales.gov.uk
Governance & Resources Committee – 23 January 2025			
External Audit Completion Report and Draft Annual Report for the financial year 2023/24	To present a summary of work undertaken and the key findings arising from the external auditor's work in relation to the Authority's financial statements for the financial year 2023/24.	Assumes external audit work will be concluded	Karen Henriksen, Director of Resources 01629 761284 or karen.henriksen@derbyshiredales.gov.uk
Letter of Representation for the financial year 2023/24	To consider and endorse the draft Letter of Representation as part of the Committee's responsibility for approving the financial statements for the financial year 2023/24	Assumes external audit work will be concluded	Karen Henriksen, Director of Resources 01629 761284 or karen.henriksen@derbyshiredales.gov.uk
Statement of Accounts for the financial year 2023/24	To consider and approve the financial statements for the financial year 2023/24 (following the conclusion of the audit)	Assumes external audit work will be concluded	Karen Henriksen, Director of Resources 01629 761284 or karen.henriksen@derbyshiredales.gov.uk

Polling Places / Polling District Review	To carry out the 5-year compulsory review as legislated.	On Track for Consideration	Julie Briggs, Electoral and Democratic Services Manager 01629 761299 or julie.briggs@derbyshiredales.gov.uk
Council – 30 January 2025			
Car Park Review	To consider the recommendations from C&E on the parking charges from April 2025	On Track for Consideration	Ashley Watts, Director of Community and Environmental Services 01629 761376 or ashley.watts@derbyshiredales.gov.uk
Medium-Term Financial Strategy 2025/26 to 2029/30	To approve a Medium-Term Financial Strategy for financial years 2025/26 to 2029/30	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or karen.henriksen@derbyshiredales.gov.uk
Council Tax Premiums and Discretionary Discounts	To approve exceptions to Council Tax Premiums & changes to the Council's policy on discretionary council tax discounts	Awaiting government guidance on statutory exceptions	Karen Henriksen, Director of Resources 01629 761284 or karen.henriksen@derbyshiredales.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A – ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1 – DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

PART 2 – QUALIFICATIONS: ENGLAND

Paragraphs 1-8 repealed.

9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
10. Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
- b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
and, in either case, the reference to the obligation of confidence is to be construed accordingly