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Ernest Bailey Charity Committee

Minutes of a Ernest Bailey Charity Committee meeting held at 6.00 pm on Tuesday, 5th November, 2024 in the Council Chamber, Town Hall, Matlock, DE4 3NN.

PRESENT

Councillor Joanne Linthwaite - In the Chair

Councillors: Martin Burfoot, Sue Burfoot, Susan Hobson, David Hughes, Roger Shelley, Steve Wain and Nick Whitehead

Lucy Harrison (Democratic Services Assistant), Emma Mortimer (Community Development Officer) and Karen Henriksen (Director of Resources)

Note:

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APOLOGIES

Apologies for absence were received from Councillor(s): Matt Buckler, David Burton, Steve Flitter and Marilyn Franks

193/24 - ELECTION OF THE CHAIR AND VICE-CHAIR

It was moved by Councillor Steve Wain, seconded by Councillor Sue Burfoot and

RESOLVED (unanimously)

That Councillor Joanne Linthwaite be elected Chair of the Ernest Bailey Charity Committee.

The Chair declared the motion **CARRIED**.

It was moved by Councillor Roger Shelley, seconded by Councillor Steve Wain and

RESOLVED (unanimously)

That Councillor Sue Burfoot be elected Vice-Chair of the Ernest Bailey Charity Committee.

The Chair declared the motion **CARRIED**.

194/24 - APPROVAL OF MINUTES OF PREVIOUS MEETING

It was moved by Councillor David Hughes, seconded by Councillor Joanne Linthwaite and

RESOLVED (unanimously)

That the minutes of the meeting of the Ernest Bailey Charity Committee held on 14 03 2024 be approved as a correct record.

The Chair declared the motion **CARRIED**.

195/24 - INTERESTS

Item 6 Distribution of Charitable Funds

Councillor Joanne Linthwaite, Steve Wain, Martin Burfoot, Sue Burfoot, David Hughes declared a non-pecuniary interest in Application 7/24 due to participating in fundraising for the Royal British Legion.

Councillor Nick Whitehead declared a non-pecuniary interest in Application 11/24.

196/24 - STATEMENT OF FINANCIAL POSITION

The Director of Resources introduced a report setting out the financial position of the Charity as at the end of the 2023/24 financial year and provided estimates for 2024/25. The report also sought approval for the investment of the Charity's funds with Derbyshire Dales District Council.

The charitable fund administered by the Council had earned on average 4.67% for 2023/24 earning £7,812.52. Grant payments in 2023/24 amounted to £8,932.00. The Charity's financial position at 31 March 2024 was £168,197.47.

For 2024/25, it was noted that the amount available in the distribution fund was £8,090.33, being equal to the estimated interest receivable in the year. Members were informed that, if they wished to do so, they could award grants totalling £8,090.33 plus up to £1,004.97 without affecting the amount invested. Any grants awarded over the forecast would reduce the balance carried forward.

During the external audit of the Council's accounts for 2022/23, the external auditor noted that the Council did not have a separate bank account for the Ernest Bailey Charity. In the External Auditor's "Audit Completion Report" published in January 2024, it was recommended that: "*The Council should encourage the Ernest Bailey Trust to establish its own bank account*". Members were informed that officers had since reviewed the arrangements for the banking and investment arrangements for the charity and recommended some changes to bring more independence to the Charity's finances, whilst avoiding the arrangements becoming an administrative burden.

It was moved by Councillor Nick Whitehead, seconded by Councillor Martin Burfoot and

RESOLVED (unanimously)

1. That the financial statement for the 2023/24 financial year be received and the forecasts for 2024/25 be noted.

The Chair declared the motion **CARRIED**.

It was moved by Councillor Joanne Linthwaite, seconded by Councillor David Hughes and

RESOLVED (unanimously)

2. That approval be given to the Director of Resources to open a separate bank account as the Ernest Bailey Charity current account with the Council's main banker (currently Lloyds), with signatories being the same as for the Council's main bank account i.e. the Director of Resources, the Director of Governance & Corporate Services and the Financial Services Manager and, in addition, the Principal Accountant.

The Chair declared the motion **CARRIED**.

It was moved by Councillor Steve Wain, seconded by Councillor David Hughes and

RESOLVED (unanimously)

3. That the Charity's investments (currently £167,192.50) continue to be invested with Derbyshire Dales District but that this be at Debt Management Office (DMO) interest rates from 1st April 2025, with reviews of rates and balances on 1st April and 1st October each year.

The Chair declared the motion **CARRIED**.

197/24 - EXCLUSION OF PUBLIC AND PRESS

At this point the Committee excluded the public and press from the meeting for consideration of the remaining items of business.

It was moved by Councillor Sue Burfoot, seconded by Councillor Joanne Linthwaite and

RESOLVED (unanimously)

That the public and press be excluded for the remaining items of business for the reasons as set out in the report.

The Chair declared the motion **CARRIED**.

198/24 - DISTRIBUTION OF CHARITABLE FUNDS

It was moved by Councillor Nick Whitehead, seconded by Joanne Linthwaite and

RESOLVED (unanimously)

That the Community Development Officer be requested to revise the grant application process and that the proposed revisions be presented to a future meeting of the appropriate Committee for approval and implementation.

The Chair declared the motion **CARRIED**.

The Committee considered a total of 17 applicants for Grant Aid.

APPLICATIONS 2/24, 3/24, 5/24, 7/24, 8/24, 9/24

It was moved by Councillor Nick Whitehead, seconded by Councillor Sue Burfoot and

RESOLVED (unanimously)

APPLICATION NO 2/24 – Friends of Cromford Canal

That a grant of £350 be awarded towards the purchase of CPR training and upgraded first aid kit for crew of the pleasure boats on the canal.

APPLICATION NO 3/24 – Bakewell and Eyam Community Transport

That a grant of £400 be awarded to subsidise a meet and eat trip, aimed at those who are socially isolated. The funds would go to the Dales service which included Matlock, Darley Dale and Rowsley.

APPLICATION 5/24 – Cromford Institute

That a grant of £154 be awarded to remove old and inefficient gas boiler and replace with electric water heater. This would be used by the increasing number of groups using the space.

APPLICATION 7/24 – Matlock and Darley Dale Royal British Legion

That a grant of £200 be awarded for the purchase of a gazebo for promotional and fund-raising activities.

APPLICATION 8/24 – Matlock and Cromford Cricket Club

That a grant of £440 be awarded for the purchase of starter equipment for young junior cricketers on loan. £130 would be for kit.

APPLICATION 9/24 – EPIC Steep Turnpike Evangelical Church

That a grant of £400 be awarded for the purchase of tablecloths and crockery for the over 60+ weekly club from Matlock and Darley Dale.

The Chair declared the Motion **CARRIED**.

APPLICATION 1/24 – High Tor Players

It was moved by Councillor Steve Wain, seconded by Councillor Martin Burfoot and

RESOLVED (unanimously)

That a grant of £600 be awarded to put on a play with additional activities and items to enable people with disabilities to attend and get the most out of it.

The Chair declared the motion **CARRIED**.

APPLICATION 4/24 – Church in the Peak

It was moved by Councillor David Hughes, seconded by Councillor Martin Burfoot and

RESOLVED (unanimously)

That a grant of £1000 be awarded to provide fresh fruit and vegetables in food parcels for those in need in Matlock and surrounding villages.

The Chair declared the motion **CARRIED**.

APPLICATION 6/24 – River Network

It was moved by Councillor Joanne Linthwaite, seconded by Councillor Nick Whitehead and

RESOLVED (unanimously)

That no grant be awarded.

The Chair declared the motion **CARRIED**.

APPLICATION 10/24 - Darley Churchtown School

It was moved by Councillor David Hughes, seconded by Councillor Martin Burfoot and

RESOLVED (unanimously)

That this item be deferred to the next meeting of the Committee.

The Chair declared the motion **CARRIED**.

APPLICATION 11/24 – Pavilion Café

It was moved by Councillor Roger Shelley, seconded by Councillor Martin Burfoot and

RESOLVED (unanimously)

That a grant of £1000 be awarded for the reflooring of the café, in order to ensure it is safety compliant.

The Chair declared the motion **CARRIED**.

APPLICATION 12/24 – Northwood and Tinkersley Parish Council

It was moved by Councillor Joanne Linthwaite, seconded by Councillor Hughes and

RESOLVED (unanimously)

That no grant be awarded.

The Chair declared the motion **CARRIED**.

APPLICATION 13/24 – Wirksworth Trust

It was moved by Councillor Nick Whitehead, seconded by Councillor Linthwaite and

RESOLVED (unanimously)

That a grant of £1000 be awarded for the purchase of a new play equipment, to replace the condemned pieces.

The Chair declared the motion **CARRIED**.

APPLICATION 14/24 – Matlock Local Resident

It was moved by Councillor Sue Burfoot, seconded by Councillor Joanne Linthwaite and

RESOLVED (unanimously)

That a grant of £500 be awarded to help pay for food and bills.

The Chair declared the motion **CARRIED**.

APPLICATION 15/24 – Matlock Local Resident

It was moved by Councillor Joanne Linthwaite, seconded by Councillor Nick Whitehead and

RESOLVED (unanimously)

That a grant of £300 be awarded for the purchase of laptop.

The Chair declared the motion **CARRIED**.

APPLICATION 16/24 – Matlock Local Resident

It was moved by Councillor Sue Burfoot, seconded by Councillor Susan Hobson and

RESOLVED (unanimously)

That a grant of £650 be awarded for the purchase of a new mattress.

The Chair declared the motion **CARRIED**.

APPLICATION 17/24 – Cromford Local Resident

It was moved by Councillor Steve Wain, seconded by Councillor Susan Hobson and

RESOLVED (unanimously)

That a grant of £211.05 be awarded for the purchase of TENS machine, heater and clothing.

The Chair declared the motion **CARRIED**.

It was moved by Councillor Joanne Linthwaite, seconded by Councillor Steve Wain and

RESOLVED (unanimously)

1. That grants be made conditional upon their being used for the purpose for which the application was made and in accordance with the objects of the Trust.

The Chair declared the motion **CARRIED**.

Meeting Closed: 7.16 pm

Chair